

# BAYFORD PARISH COUNCIL

## Minutes

Confidential

### LOCATION

Bayford JMI School

### DATE

28th April 2014

### PURPOSE OF MEETING

Parish Council Meeting

### PRESENT

Michael Wainwright (Chairman), Alan Fitzjohn, Jane Honeyman, George Rowley, Maggie Broomer (Clerk), Bob Orme, Linda Haysey and 3 members of the public.

### CIRCULATION

Above listed

ITEM	MINUTE	ACTION
<b>1.0</b>	<b>Apologies</b>	
1.1	None	
<b>2.0</b>	<b>Nominations and election of Chairman</b>	
2.1	Mike Wainwright agreed to stand again as Chairman pending a move out of the area in the next year or so. Proposed:- AF Seconded :- GR Carried by all councillors	Noted
<b>3.0</b>	<b>Minutes of previous meeting</b>	
3.1	Minutes of the previous meeting were read, signed and agreed by all the councillors. Item 5.2 and 6.16 should read HCC and not EHDC	Noted
<b>4.0</b>	<b>Matters Arising</b>	
4.1	Bidwells have asked for a tree status report in the playground but Peter Musk does all recommended work and a written report was not produced last year. However in future it may be possible to get a report if required.	Noted
4.2	Bill Brace stated the the horse chestnut tree still needs pruning.	Noted
4.3	Re email from Dawn Grocock re permissive footpath – if this were the case then BPC partly liable. However it was thought that HCC would take over new part. Flood damage to be sorted out. MW to contact DG re her email of 10.04.14.	MW
<b>5.0</b>	<b>Review of Parish Assembly</b>	
5.1	War Memorial – GR to contact all 3 contractors and set up a meeting at the memorial with JH in attendance as well. Work must be done by 4 <sup>th</sup> August 2014.	GR/JH
5.2	The village pond/ green, rose triangle and war memorial all need square posts on the grass to edge alongside the road. These will be similar to the ones opposite school entrance in Ashdene Road and 2 feet above ground. AF to carry out this work before Gardens Day on 22 <sup>nd</sup> June 2014.	AF
5.3	The trees and hedges surrounding the pond need maintenance and Riversmead need to be contacted to see who owns the land. GR suggested a 3 year project to	Noted

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	tidy up the site.	
5.4	Playground – plans to move to Bayford Green would require consultation with the village maybe via the parish magazine. MW to find out cost of moving existing equipment or buying new. EHDC may be able to advise.	
5.5	New signs that have recently been erected at Bayfordbury – MW has contacted Andrew May of estates and is awaiting a response.	Noted
<b>6.0</b>	<b>Finance</b>	
6.1	Payments since last meeting	Noted
	Paul Curson – January, February March	£174.15
	John O’Conner – January / February	£290.40
	John O’Conner – March	£145.20
	Clerks Salary	£450.00
	At 31.03.14 Current account balance is £8977.53	
	At 28.01.14 HIBA account balance is £829.22	
6.2	BDO Audit The audit commission form sections 1 accounting statements and section 2 annual governance statements for 2013–14 were duly filled in by MW and MB and signed and dated. This will now be forwarded to David Sitwell our internal auditor with all relevant paperwork.	Noted/MB
6.3	An email to be sent to treasurer of Bayford Cricket Club for £30.00’ peppercorn rent’ for the pavilion also for a copy of their insurance value.	MB
6.4	A renewal form has been received from AON insurance and it was agreed to continue with this company at a cost of £712.83	Noted/MB
<b>7.0</b>	<b>Planning</b>	
7.1	Demolition of existing house and garage and erection of replacement dwelling with garaging – The Directors House Bayfordbury – permission granted	Noted
	Listed building consent for internal and external repairs to existing cottage – Lilac Cottage – permission granted	
	Householder application to replace asbestos sheeting, garage roof with timber frame and reclaimed slate roof to match existing house- also at Lilac cottage – permission granted	
	Demolish existing building and replace with dwelling following approval of previous planning application – Place farm, Bayford Green – permission refused	
	Listed building consent for repairs to decaying truss ends and wall plates part reconstruction of leaning parapets, chimney stacks, lead cladding to half dome – 1-5 Bayfordbury Mansion – permission granted	
	Two storey side extension with replacement garage – 3 Broad Green Wood – permission refused	
	Householder application for single storey rear extension - 10 Broad Green Wood – status ongoing	
	Householder application and Listed Building consent for replacement of existing	

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	conservatory with proposed garden room with link to main house – Lilac Cottage – permission granted .	
<b>8.0</b>	<b>Any Other Business</b>	
8.1	East Herts District Plan – Bayford a category 2 village. Only primary centre of village on plan not the peripheral areas. Larger towns without green belt more at risk. 5 new houses – Bayford’s proposed quota.	Noted
8.2	An email received from Linda Haysey re a trial ‘speed monitoring in villages’ If anyone interested to contact Andy Woodward at Herts police for further details.	Noted
8.3	Colin Taylor asked if it was possible to get the bags of compost for sale in Ashenedene Road sited off the outside grass verge. LH to contact EHDC.	LH
8.4	GR reported that the proposed extension to the quarry will probably go to appeal – there is a 6 month leeway for this to take place.	Noted
<b>9.0</b>	<b>Date of Future Meetings</b> Monday 30 <sup>th</sup> June – Parish Council Meeting ( 30 <sup>th</sup> BDO Audit needs to be in)  Monday 15 <sup>th</sup> September – PCM  Monday 17 <sup>th</sup> November – PCM  Monday 12 <sup>th</sup> or 19 <sup>th</sup> January – PCM  All meetings at 8pm.	

There being no further business the meeting finished at 9.30pm

Signed.....

Date:.....