

BAYFORD PARISH COUNCIL

Minutes

Confidential

LOCATION
Bayford Village Hall

DATE
14th May 2015

PURPOSE OF MEETING
Parish Council Meeting

PRESENT
Michael Wainwright (Chairman), Alan Fitzjohn, Jane Honeyman, George Rowley, Bob Orme, Linda Haysey and 2 members of the public.

CIRCULATION
Above listed

ITEM	MINUTE	ACTION
1.0	Apologies	
1.1	Ken Crofton, David Sitwell, Colin Taylor, Joyce Mentern	
2.0	Minutes of previous meeting	
2.1	Minutes of the previous meeting were read, signed and agreed by all the councillors.	Noted
3.0	Matters Arising	
3.1	LH asked if the churchyard had permission for extending the area, this was confirmed by Andrea Trendler.	Noted
3.2	Bridleway – Dawn Grocock needs Land Registry Document to prove BPC owns the land, this is to be looked into by MW and Andrea Trendler. This will then become a 'Dedicated Public Bridleway' – all agreed with this proposal.	MW/AT
3.3	AF has unblocked the village pond soakaway.	Noted
3.4	AF to install posts shortly.	AF
4.0	Nominations and election of Chairman and co-opt of one councillor	
4.1	Chairman Mike Wainwright Proposed by GR, seconded by BO - carried Co-opt JH as councillor for new term Proposed by MW, seconded by GR - carried	Noted
5.0	Finance	
5.1	Payments since last meeting	Noted
	Paul Curson – January, February, March	£171.87
	John O'Connor – January, February, March	£435.60
	Clerks Salary	£450.00
	Les Swain (posts)	£67.12
	John O'Connor (April)	£159.72

ITEM	MINUTE		ACTION
		Income since last meeting	
	Bayford Cricket Club	30.03.15	£30.00
	Precept payment	21.04.15	£2050.00
	At 30.04.15 Current account balance is £8575.47		
	At 30.04.15 HIBA account balance is £829.73		
	At 30.04.15 Charity account balance is £2780.56		
	VAT of £299.71 has been claimed		
	Contract with John O'Connor renewed at a cost of £1597.20 an increase of £145.20		
5.2	A £1500 grant is been agreed from Laurie Humphries of EHDC towards the cost last year of renovating the war memorial. This has yet to be claimed by MW.		Noted/MW
5.3	The accounts for the last financial year and the annual governance statement were read, agreed and signed off. It was explained that the larger amount currently in the current account is to be used for a new playground and general maintenance of the parish.		Noted
5.4	The BDO Audit form was filled in by MW and signed off by MW and MB. This with the supporting paperwork is now ready to be handed over to David Sitwell our internal auditor.		Noted/MB
5.5	The annual insurance is now due a quote of £712 been received from AON and a significantly lower one from Zurich of £430. It was decided to go back to AON and ask for a lower quote if possible but increasing the cover for the war memorial to £50,000. MB to look into this.		Noted/MB
6.0	Planning		
6.1	Single Storey side and rear extensions to West Stable, Ashendene, White Stubbs Lane, Bayford – permission refused.		Noted
	Regularisation of repairs following flooding to 45 – 47 Ashendene Road Bayford – permission granted		
	1 no. freestanding sign to University of Hertfordshire – permission granted		
	Request for information re conditions to The Stables, Bayford Hall Farm – no update known		
	2 storey side, single storey rear extension and loft conversion to 6E Broad Green Wood – permission refused		
6.2	Bunkers – is grossly overfilled and this is ongoing. GR met with Chris Nunn of Little Berkhamsted Parish Council and a joint letter is to be written stating our concerns. LH said Hertfordshire Parish Council should be approached to sign letter as well. Bunkers South at Bayford Hall Farm is a possible new site. Water Hall needs more filling – Bunkers could supply this.		Noted/GR
6.3	The Stables – EHDC have failed to enforce the various restrictions laid down by them following previous planning applications. The new street lamps are inappropriate to the Green Belt.		Noted/MW

ITEM	MINUTE	ACTION
	BPC is to lodge a formal complaint to EHDC re their handling of these issues. MW to submit a letter to planning.	
7.0	Any Other Business	
7.1	Playground Inspection is due – MB to arrange this with EHDC.	Noted/MB
7.2	A recent scout meeting on the village green caused a few problems but this was due to relevant parties not being prior warned. This must be avoided in the future.	Noted
7.3	The future of the mobile library is questioned and individuals are asked to write a letter re its future.	Noted
7.4	The drains and new white lines have now been done in Bayford Lane but Bucks Alley still has a problem.	Noted
7.5	Bill Brace stated that the rose triangle needs maintenance. It was not sure how to proceed as large lorries drive over the current grass verge. Also thanks to Bill for painting the village seats with teak oil.	Noted

8.0 Proposed Dates of Future Meetings

Thursday 2nd July – Parish Council Meeting
Thursday 17th September – PCM
Thursday 26th November – PCM

All meetings at 8pm.

There being no further business the meeting finished at 9.25pm

Signed.....

Date.....