

# BAYFORD PARISH COUNCIL

## Minutes

Confidential

LOCATION

Bayford Village Hall

DATE

21st November 2016

PURPOSE OF MEETING

Parish Council Meeting

PRESENT

Michael Wainwright (Chairman), Alan Fitzjohn, Jane Honeyman, Bob Orme, George Rowley, Maggie Broomer (clerk), Councillor Ken Crofton, and 6 members of the public.

CIRCULATION

Above listed + Linda Haysey

ITEM	MINUTE	ACTION
<b>1.0</b>	<b>Apologies</b>	
1.1	None received.	
<b>2.0</b>	<b>Minutes of the previous meeting</b>	
2.1	Minutes of the previous meeting were read, signed and agreed by all the councillors.	Noted
<b>3.0</b>	<b>Matters Arising</b>	
3.1	MW showed photos of proposed locations of the new village sign by Bucks Alley. GR suggested a couple of reflectors on top of the new sign. KC has contacted Highways and spoken to Rosemary re our request for 4 new 40mph signs at the various roads into the village – a site meeting is to be organised. However before 40mph signs can be considered a study/assessment has to be carried out and this would cost in the region of £300-500 per sign for the first 3 signs and there is no money left in the Highways budget until after April 2017. The cost of the signs is BPC's responsibility but the Police Commissioner's Fund may pay for signs in speed limit area.	Noted/M W/KC
<b>4.0</b>	<b>Finance</b>	
4.1	Payments since last meeting :-	Noted
	Paul Curson –October, November December	£173.70
	John O'Connor - August, September	£319.44
	John O'Conner - October	£159.72
	C.Nunn - wreath	£25.00
	At 31.08.16 Current account balance at 31 <sup>st</sup> October is £14,400.87	
	At 28.07.16 HIBA account balance at 28 <sup>th</sup> October is £830.34	
	Charity account balance is £2782.33	
	Litter picking to remain at £694.72 (2015-16) as a result of negative indexation.	

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4.2	BDO Audit – this is now completed. The only comment was that our fixed assets are undervalued.	Noted
4.3	Budget for 2017/18 – the precept payment was raised by 10% last year to £4510 so it was decided not to request an increase this time. Our outgoings in the next financial year may be :-  Speed signs / study                      £1500 – 2000 New village sign                            £1500 Playground unknown at present but could be in excess of £15k	Noted
<b>5.0</b>	<b>Planning</b>	
5.1	Retrospective application for a temporary building for use by agricultural workers – Home farm - status ongoing.  Change of use and conversion of an existing barn to 1 dwelling with alterations to fenestration – Flanbury Oaks, Ashdene Road – permission refused and as a result of this an appeal has been lodged with Secretary of State.  Replacement roof lantern, alterations to 1980/90's kitchen, new parking areas and garage openings – Bayford Grange – permission granted.  Single storey rear and two storey side extensions – 6E Broad green Wood. – permission refused.	Noted
5.2	East Herts District Plan – the documents relating to this are currently in circulation among the councillors.	Noted
5.3	Concerns were raised re the number of stable type buildings being erected in the parish at present and whether planning permission is required. MB to contact planning, also Kevin Steptoe / Linda Haysey may be able to help as to what the criteria are for “permitted development.” KC said there is to be a briefing at EHDC soon and this may be helpful to councillors.	Noted/MB
<b>6.0</b>	<b>Any Other Business</b>	
6.1	Questionnaire- new format shown to councillors – approved, this will be distributed shortly.	Noted
6.2	It was questioned whether a District/ Neighbourhood Plan would be useful to the village, this can't be BPC led but needs parishioners. LH to be asked if she feels this relevant.	LH
6.3	Drain leakage in Bayford Road – it is not any better and it appears to be a joint problem between BT/Ringway. KC has encountered a similar problem in Benington and is going to investigate further and it may warrant a site visit with Ringway.	KC
6.4	AF reported a coach using Bucks Alley recently. An ‘access only’ sign is needed this is to be included in the site visit with Highways.	KC/MW
6.5	It was raised whether there is a planning application for a building to be erected on the foundations laid at the house by the cricket field.	Noted
6.6	JH reported that the Drive Safe Scheme is awaiting warrants to be issued.	Noted
6.7	GR reported that the quarry appeal has been delayed due to the applicants expert being involved in an accident this will now take place in the New Year.	Noted

ITEM	MINUTE	ACTION
6.8	MW – raised about extending the hard standing car park at Willow Corner possibly opposite the Baker Arms. Network Homes are to be approached about this.	MW

**7.0 Date and time of Next Meeting**

Monday 6<sup>th</sup> February 2017 – BPC meeting at 8.00pm

There being no further business the meeting ended at 9.35pm

**Signed**.....

**Date:**.....