

BAYFORD PARISH COUNCIL

Minutes

Confidential

LOCATION

Bayford Village Hall

DATE

24th May 2021

PURPOSE OF MEETING

Parish Council Meeting

PRESENT

Michael Wainwright (Chairman), Alan Fitzjohn, Bob Orme, Jane Honeyman, George Rowley and Maggie Broomer (clerk) 3 members of the public

CIRCULATION

Above listed + Ken Crofton and Linda Haysey

ITEM	MINUTE	ACTION
1.0	Apologies	
1.1	Linda Haysey	
2.0	Minutes of the previous meeting	
2.1	Minutes of the previous meeting were sent out to all councillors beforehand, having been agreed they were signed by the Chairman.	Noted
2.2	All previous minutes in the last year not signed due to zoom meetings were agreed as correct and signed.	Noted
3.0	Matters Arising	
3.1	No matters arising.	Noted
4.0	Nomination and election of Chair and Vice Chair.	
4.1	Chair nominated MW Proposed by GR and Seconded by BO - carried	Noted
4.2	Vice Chair nominated AF Proposed by MW Seconded by BO - carried	Noted
5.0	Chair's Annual Report	
5.1	This is available to be viewed on the BPC website.	Noted
6.0	Finance	
	Payments made since last meeting:	
	Glendale Grounds – grass cutting - March	£167.70
	Glendale Grounds – grass cutting – April	£180.00
	Paul Curson – litter picking – Apr, May	£129.48
	Payments received since last meeting:	
	UK Power Networks – 20.04.21	£5.75
	St Albans Diocese – Easement payment - 19.05.21	£3,500.00

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	Balances:		
	Current Account:	£19,141.45	Noted
	Business Savings Accounts:	£2,796.90	
		£834.57	
6.1	The audit form was completed and signed by Chair and Clerk		Noted
6.2	End of year accounts had been presented to the councillors prior to the meeting and were agreed at the meeting.		Noted
6.3	BHIB – yearly insurance due to be paid by 1 st June 2021. It was agreed to stay with existing insurer as the increase was only £3.70 from last year.		Noted
6.4	It was agreed that the easement payment received from the diocese re the Old School Playground would be donated to the Friends of Bayford Parish Church. MW to contact Colin Taylor re how to action this.		MW
7.0	Planning		
7.1	56 Bayford Green – removal of conservatory. Construction of single storey rear extension and single storey side infill extension. Status – ongoing.		Noted
7.2	Bayford Hall Farm – felling licence consultation – Forestry Commission. BPC awaiting further documentation.		Noted
7.3	14 Well Row – Enforcement Officer – in April emailed to say “the owner has informed me that a planning application will be submitted to retain the structure”.		Noted
8.0	Clerks Notices		
8.1	A slate has fallen off the bus shelter roof – AF and BO to repair this.		AF/BO
8.2	It has been noticed that knotweed is shooting again on the football field. AF to monitor and will treat when appropriate.		AF
8.3	The caravan seen parked in the station car park has now gone.		Noted
8.4	The wooden seats removed from the old playground are now in situ on the football field. AF to anchor them to the ground.		AF
8.5	The head at Bayford School has asked if anymore maintenance work will take place to the school pond. Hedge strimming can take place during the summer otherwise any other clearance would have to be in the autumn.		GR/BO
8.6	MB has asked to join the SLCC to keep up to date with changes required of parish councils. This was agreed. At a cost of £45 per year + £5 joining fee.		MB
8.7	Email received from Charles Lambert asking who owns the verges either side of Ashdene Stud. It was unknown but could be BPC or Highways. MW to try and find out.		MW
8.8	Email from Andrea Trendler thanking the PC for work carried out on the school and Willow Corner ponds. Also for getting the drainage/overflow sorted.		Noted
8.9	AF to erect posts in Ashdene Road verge near telephone exchange. The posts will be similar to the ones around the grass by village pond.		AF

ITEM	MINUTE	ACTION
9.0	Any Other Business	
9.1	20's Plenty – interest is building in surrounding villages. This would mean a 20mph speed limit in the centre of all interested villages. At the moment this is advisory. Road Safety Fund – still awaiting report as to what traffic calming Bayford will be able to have.	Noted
9.2	Litter Picking Road Signs – It is proposed for each village in the area to purchase 4 triangular road signs when litter picking is taking place. Clerk at Little Berkhamsted will get a bulk order with each village invoiced and they will be stored at Brickendon. High visibility vests and litter pickers will be purchased as well. Litter picking day will be arranged when Covid restrictions are lifted.	Noted
9.3	Easement signing at Old Playground – all complete now and covered under item 6.4.	Noted
9.4	EE Mast – letter written to Mr and Mrs Nicholls at Place Farm by David and Jo Aumayer complaining about the new mast on farm land near the railway line. The BPC are unable to do anything about this.	Noted
9.5	AF thanked Neville Hudson re the extensive work he has carried out recently to tidy up the churchyard. BPC to write a letter of thanks.	MB
9.6	AF also commented on the many potholes in Bayford Lane – which is due for maintenance next year and also in Bucks Alley and Ashendene Road.	Noted
9.7	The upended barn at 14 Well Row, AF has been asked to upend it.	AF
9.8	GR asked for extra posts to be erected in the grass verge in front of the old playground.	Noted
9.9	Terry Hayne felt the public should be allowed to speak at meetings and it was suggested that this may be possible by emailing beforehand.	Noted
10.0	Date and Time of Next Meeting at 8pm Village Hall on Mondays 12th July 13 th September 29 th November Meeting ended at 8.55pm	

Signed.....

Date:.....