

BAYFORD PARISH COUNCIL

Minutes

Confidential

LOCATION

By email due Coronavirus restrictions

DATE

23rd March 2020

PURPOSE OF MEETING

Parish Council Meeting

PRESENT

Michael Wainwright (Chairman), Alan Fitzjohn, Bob Orme, Jane Honeyman, George Rowley and Maggie Broomer (clerk)

CIRCULATION

Above listed + Linda Haysey and Ken Crofton

ITEM	MINUTE	ACTION
1.0	Apologies	
1.1	N/A	
2.0	Minutes of the previous meeting	
2.1	Minutes of the previous meeting were sent out to all councillors and will be signed by the Chairman at the next meeting when it can be held in village hall.	Noted
3.0	Matters Arising	
	AF has resurfaced the church path and has been thanked by Joyce Mentern. Roadsign at Bayford end of Bucks Alley has now been purchased by MB and awaiting to be put in place. Peter Musk has yet to remove the tree at the corner of Ashendene Road – MW to chase him.	Noted
4.0	Finance	
	Expenditure since last meeting	Noted
	John O’Conner –January	£167.70
	Willow Corner “No Parking” signs (M.Broomer)	£140.94
	Padlock, Posts etc, Sign for Bucks Alley (M.Broomer)	£312.19
	Clerk’s Salary	£450.00
	At 31.1.20 Current account balance is £14,463.00	
	HIBA account balance is £833.90	
	Charity account balance is £2794.64	
4.1	The Risk Assessment and Asset Register 2019-2020 were sent out to all councillors. The only additional items to the AR was our new road signs and 3 lifebuoys. The addition to RA was online banking. These were approved by all.	Noted

ITEM	MINUTE	ACTION
5.0	Planning	
	Erection of pole barn for storage of animal feed and farm machinery and convalescent area when needed for the health and welfare of the sheep reared on the farm land. (retrospective) – Bayford Hall Farm – status ongoing	Noted
	Replace rear flat roof with a pitched roof on the new extension– 10 Willow Corner – status ongoing	
	Demolition of garage. Erection of new pitched roof garage – 30 Bayford Green – status ongoing.	
6.0	Clerks Notices	
6.1	Claire Pullen from EHDC sent an email re East Herts Lottery encouraging us to buy lottery tickets at a cost of £36 per year. Money raised goes to good causes. She is willing to come and talk to us at one of our meetings	Noted
6.2	East of England Ambulance service contacted to ask us to do a visual check on our AED to ensure the unit is in good working order re manufacturers guidelines re the battery and the pads. I have passed this onto Jason Ruben as it technically comes under the hall committee. JR was in agreement with this.	Noted
6.3	JH contacted KC following the heavy rainfall at the end of February as the flow of water along parts of Ashdene Road was particularly bad. Maureen Whyman had also reported poor drainage but with no response. KC suggested reporting them directly on the HCC website and to keep him up to date. Also it would appear drains from the Grange to past entrance to school are either blocked or full. JH will send photos and a report to HCC.	Noted/JH
7.0	Any Other Business	
7.1	We became the official owner of the telephone kiosk on 13 th February 2020. We have been sent a maintenance guide. I will send you all the guide by forwarding their email for you to read separately.	Noted
7.2	School Ponds –After the dialogue recently between us re the school opening up the pond entrance to pupils arriving at school primarily in the morning. It was felt by the councillors that this may be dangerous both from cars travelling through the village and the close proximity of the ponds to the path. However as MW stated we don't own the land nor do we have authority on this matter – it is a decision to be made by the school. We could put a fence alongside the edge of the ponds. However Jane has received an email from Sarah Elliott of HCC Road Safety Officer – this was forwarded to all. This was regarding a School Travel Plan which would strengthen our request for traffic calming measures related to school times in the school location. MB presented this to the governors at a meeting last Monday and they were in agreement with carrying this out. Dr Malcolm Foster (Head) has nominated MB as the school coordinator and MB updated JH and she is going to contact Sarah Elliott re setting up a meeting later in the year. AF has suggested sowing some wild flower seed around the ponds.	JH/Noted
7.3	Church Playground Land – as you will all be aware there are now 3 A4 signs up beside the gate entrance to this land. a. Stated that public access is no longer granted across this land. b. A location map c. Notice of Landowner Deposits. Dean Chilton has been made aware of the situation and he was going to investigate further.	Noted
7.4	Parking at Bayford Station – there has been increasing number of cars parking on the road over the bridge due to the car park until recently being full. For now this is not a pressing problem a will be discussed further later in the year.	Noted

ITEM	MINUTE	ACTION
7.5	<p>Road Traffic Fund – JH reported the following :- We heard on 4th March that our application to the road safely fund round 4 has been approved. In order to proceed we have to have the following in place:- The school having a travel plan. Our county councillor confirms that some of his locality budget is reserved for the project – JH to contact KC. JH has contacted Sarah Elliott HCC’s Road Safety Officer to arrange a meeting with the school re their travel plan. Long term hopefully this will allow us to establish some changes to the safety around the school and particularly on Ashdene Road. What traffic measures may be implemented is unknown but the above is the next step forward.</p>	

8.0 Date and time of Next Meeting 2020

- 13th July – BPC meeting
- 14th September – BPC meeting
- 23rd November – BPC meeting

Signed.....

Date:.....