

BAYFORD PARISH COUNCIL

Minutes

Confidential

LOCATION

Bayford Village Hall

DATE

16th May 2022

PURPOSE OF MEETING

Parish Council Meeting

PRESENT

Michael Wainwright (Chairman), Alan Fitzjohn, Bob Orme, Jane Honeyman, George Rowley and Maggie Broomer (clerk), 4 members of the public

CIRCULATION

Above listed + Ken Crofton, Linda Haysey

ITEM	MINUTE	ACTION
1.0	Apologies	
1.1	None	
2.0	Nominations and Election of Chairman and Vice Chairman	
2.1	Chair – Mike Wainwright Proposed by – Alan Fitzjohn Seconded by – George Rowley Vice Chair – Alan Fitzjohn Proposed by – Bob Orme Seconded by – Mike Wainwright Both positions carried unanimously.	Noted
3.0	Minutes of previous meeting	
3.1	Minutes of the previous meeting were sent out to all Councillors beforehand, having been agreed they were signed by the Chair.	Noted
	Matters Arising	
	The planning application for an Archery Range was raised but referred to Planning Applications item 5.1.	
4.0	Finance	
4.1	Payments made since last meeting:	
	Glendale Grounds – grass cutting – January / February	£360.00
	P.Curson Litter Picking January – March	£194.22
	Clerks Salary	£450
	Jubilee Tree	£319.78
	Vests and pickers	£79.14
	Glendale Grounds – grass cutting – March	£180.00
	SLCC membership	£50.00

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	Roses	£80.97
	Glendale Grounds – grass cutting – April	£180.00
	Balances – 29th April 2022	
	Current Account -	£23105.45
	Business Savings Accounts -	£2797.18
		£834.65
	Payments in since last meeting	
4.2	EHDC Precept The Risk assessment and Asset Register were given to all councillors. They were approved and thereby passed as correct.	£2490.50
4.3	The end of year accounts were sent out to all the Councillors prior to this meeting and were approved and signed by the chair at the meeting.	
4.4	Audit The following documents as required by our External Auditor were filled in and signed at this meeting:- Certificate of Exemption Form 2 of the Annual Governance and Accountability Return These will now be passed to David Sitwell our Responsible Financial Officer for completion.	
4.5	Our annual insurance renewal documents have been received at an increase of £40.17 from last year. All councillors agreed to the renewal of this insurance with BHIB.	MB
5.0	Planning	
5.1	46 Ashdene Road – demolition of existing side building and erection of two storey side extension with associated parking to the front of the building – permission granted.	MW
	56 Bayford Green – removal of conservatory and single storey extension – permission refused.	
	Old Playground – planning application to be submitted when several reports are complete	
	Place Farm – Change of use from 3 agricultural silos into 1 bedroom dwelling – status ongoing.	
	Building 23 Bayford Hall Farm – Conversion of 3 stables to workshop/office – status ongoing.	
	Bayford Hall farm – change of use of agricultural land to archery range, 42 parking spaces, wooden clad storage shed, toilets and solar panels – status ongoing, deadline extended due to amendments to original application.	
	Bayfordbury field by B158 – small plots of land being sold for £8k.	

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	Further discussions took place at this meeting re the planning application for an archery range at Bayford Hall Farm. There have now been some amendments to the original drawings but it was still felt that change of use was a concern as was extra traffic on Bayford Lane and a new building and car park in what was agricultural land. It was decided for the Chair to write again to EHDC Planning with our objections to granting this planning application.	
6.0	Clerks Notices	
6.1	Ivy Removal Day – Sunday 3 rd July 2022 at 10.00am To meet opposite Penny Royal Cottages in Bucks Alley. Ivy will continue to be cut down along the bridleway and dead trees marked ahead of felling in the autumn/winter. This date to be advertised in parish magazine.	Noted/MW
6.2	Two plaques have been ordered from Concord Trophies in Hertford. One saying The Queens Green Canopy and the other name of tree (botanical and common) and Bayford Parish Council.	Noted/MB
7.0	Any Other Business	
7.1	Rose Triangle – Les Swain has now planted 3 new rose bushes and laid bark – it looks very neat and tidy, thanks to him. It was suggested to purchase 3 cast iron bell 100 bollards on the 3 corners to protect the bed. However it was not known whether we would need Highways approval or if these would look suitable in a rural setting. AF or MW to contact Nicholls who have experience of installing these in other locations for their guidance.	AF/MW
7.2	Road Safety Update – no further news as all progressing very slowly. School Travel Plan – MB to set up a meeting with Dr Foster- Head at the school to update information for this plan.	MB
7.3	AF has suggested creating walkway on the verge on the left hand side of Ashdene Road. Ownership of the verges would need to be established before proceeding. MW to check with our Land Registry documents.	MW
7.4	JH has been approached to ask for a donation to the Jubilee Village Tea Party costs on 3 rd June. A steel band has been booked at a cost of £900.00. It was agreed to donate £450.00.	Noted/MB
7.5	Maureen Whyman – asked whether the school could be approached to request coaches travelling to and from the school site do not use Bayford Lane as this was the case this morning causing significant problems for car users. MB to mention to Dr Foster.	MB
7.6	The broken road sign in the rose triangle has been reported to Herts Highways by JH.	JH
7.7	Maureen Whyman asked about the future of the telephone kiosk – it will be renovated by the council but MW has asked for it to be deferred to later in the year.	Noted
7.8	Jason Ruben has checked the defib and all ok. Thanks to him.	noted
8.0	Date and Time of Next Meetings at 8pm Village Hall on Mondays 18 th July 19 th September 28 th November Meeting ended at 9.30 pm	

ITEM

MINUTE

ACTION

Signed.....

Date:.....